Leah Meza

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# Education

Angelo State University, B.S. Computer Science, August 2014 – May 2018, GPA – 3.6

* **Minors**: Math, Technical Business Writing and Creative Writing

**University of Texas at Dallas**, *M.S. Software Engineering*, August 2018 - Present.

Expected Date of Graduation: December 2020

**SKILLS**

* Microsoft Word
* Microsoft PowerPoint
* Microsoft Excel
* Notepad++
* Unity
* Adobe Photoshop
* Visual Studio
* Android Studio
* C++
* SQL
* Java
* CSS
* JavaScript

# Relevant Coursework

* Java Programming
* Digital Imaging
* Computer Game Development
* Handheld Game Development
* 3D Modeling and Animation
* Web Publishing
* Web Programming
* Algorithmic Language and Compliers
* Artificial Intelligence

**OTHER EXPERIENCE**

* Kumon Learning Center, Southlake, Texas Summer 2012

**Math and Reading Tutor**

* + Diligent and earnest when teaching students
  + Showed excellent communication skills and respect towards other employees
  + Explained and taught how to use math concepts and functions
  + Taught about the proper use of grammar and spelling
* Pet Sitting Service, Southlake, Texas June 2009 – August 2019

**Owner/ Pet Sitter (started out as a summer business)**

* + Responsible for caring for different pets and taking care of the house
  + Effectively used time management to take care of pets in accordance with customer needs
  + Effectively learned money management and leadership skills
  + Honest, hardworking, and always on time
  + Return customers to present
* The UPS Store, Fort Worth, Texas May 2014 – July 2018

**Customer Service**

* + Greeted customers within 1 minute of entering store
  + Learned proper shipping estimating methods
  + Learned effective packing techniques to eliminate breakage during shipment of items
  + Learned effective use of POS, CMS, Mailbox Manager, and how to use each of the systems to properly handle customer needs
  + Effectively used time management
  + Assisted in setting up new computers and software
  + Handled IT issues and demonstrated how to use new technology
  + Answered phone calls and handled issues between The UPS Store and its customers
* Timarron Country Club, Southlake, Texas June 2014 – August 2017

**Assistant Golf Instructor**

* Assisted with summer golf camps for kids
* Effectively used time management
* Planned and setup golf-related activities
* Gave lessons on proper swing techniques and course etiquette
* Effectively communicated with golf staff and parents
* GameStop, Southlake, Texas August 2018 – Present

**Senior Sales Associate**

* Assisting customers in finding games and or game consoles or accessories to meet their particular need.
* Effectively communicating with GameStop staff and customers. Handling customer questions or concerns. Assisting customers to navigate or understand the different type of game consoles and their advantages.
* Making customers aware of current deals and discounts.
* Responsible for having knowledge of different systems and how they interact with one another to create an all-encompassing retail game POS system.
* Responsible for setting up displays for new and upcoming game releases.
* Responsible for inventory management

# Honors & Activities

* Dean’s List, Angelo State University Fall 2014 – Spring 2018
* Angelo State University Sigma Tau Delta Member Fall 2017 – Spring 2018
* Winner of the Who’s Who Award Fall 2015
* Angelo State University Honor’s Society Member Fall 2014 – Spring 2018
* Angelo State University Mu Epsilon Kappa President/Officer Fall 2015 – Spring 2018
  + Scheduled weekly meetings and special monthly events
  + Coordinated community service events and fundraiser for the organization
* Angelo State University Women’s Golf Scholarship Fall 2014 – Spring 2018
* Honor’s Thesis Fall 2017 – Spring 2018
  + Online Auctions and Social Media (Accepted as of May 2018)
* Gained 2 Computer Science certificates Fall 2014 - Spring 2018
  + Computer Game Development (Completed in the Spring 2018)
  + Web and Mobile Development (Completed in the Summer of 2017)
* Graduate Angelo State University as a Cum Laude Spring 2018